

Barrackpore Rastraguru Surendranath College

Teaching Plan

2022-23

NAME OF THE PROGRAMME

B.Com. General (CBCS)

PROGRAMME OUTCOME

The Bachelor of Commerce (B.Com.) course is designed to provide competencies in basic commerce discipline as also impart requisite specific skills and generic skills like management, creativity, and innovation of competencies in diverse areas of Commerce and Business.

It results in giving comprehensive knowledge of Marketing, Human Resource Management, Business and Corporate Law, Economics, Finance, Accounting, Management, Tax and several other branches of Commerce that includes Investment, Insurance, and Banking. Thus, this programme helps students in building a concrete footing for advanced studies in Commerce and to stand with the requirement of business sector, insurance and banking seeking youth fit for employment. Students undergoing this programme will be equipped to the world of work, particularly, work of the future. The student will get a first-hand exposure of working in the real world and will be able to develop managerial knowledge and tactical dexterity, with a broader skill set and encourages them to seek out audacious, innovative solutions for today's business. It also enables the students to formulate business problems and provide innovative solutions thus, moulding them into future visionaries, management leaders that are compassionate yet efficient. The course provides an extreme and rigorous base for teaching, research, and allied business administrations. Moreover it develops professional skills among students

Semester		I		
Course Title	FINANCIAL ACCOUNTING - I			
Course Code	FACGCOR01T	Credit	6	
Course Outcome	The objective of this paper is to provide conceptual knowledge of the			
	financial accounting and to help students to acquire skills for recording			

	various kinds of business transactions.				
	various kind	Scheme of I			
Total Dunation	00 Horang			Howard have also	
Total Duration	90 Hours	Class/Week	6 NADC ata	Hours/week	6
Instruction Mod	de CHALK &	TALK, SEMIN Scheme of Ex			
Maximum Caan	75			End Compostor	50
Maximum Scor	e 75	Internal Course N	25 [appring	End Semester	50
Timita		Course N			Lootuno
Units			e Content		Lecture Hour
1.Introduction 2.Determinatio	Qualitative char Double entry be meaning of asso and expenses. A Journal, Ledger Bases of account Basic concepts going concern, prudence (cons- materiality, man	Nature of accounting; Users of accounting information; Qualitative characteristics of accounting information. Double entry book keeping system – Basic accounting equation, meaning of assets, liabilities, equity, revenue and expenses. Accounting Cycle Recording of transaction: Journal, Ledger and preparation of Trial Balance. Bases of accounting; Cash Basis and Accrual Basis. Basic concepts and conventions: entity, money measurement, going concern, cost, realization, accruals, periodicity, consistency, prudence (conservatism), materiality, matching and full disclosures.			15
-n of business income	, , , , , , , , , , , , , , , , , , , ,				
3.Introduction	Introduction to	l rectification en Accounting			15

	G. 1 1E' 11A C D C	
to Accounting Standard Financial Accounting Standards: Concept, Benef		
Standard	Procedure for issuing accounting standards in India. Need for a	
	global standard, IFRS (concept only).	
	Introduction to Accounting	
	Theory Concept of accounting theory; Relation with practice;	
	GAAP; Capital – Capital Maintenance concepts;	
	Limitations of Historic Cost accounting; Introduction to	
	Fair Value accounting.	
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
4.Final	Final accounts of Trading Concern	15
accounts	Preparation of financial statements of sole proprietorship	
of Trading	business entities from a trial balance Manufacturing, Trading, P/L A/c	
Concern	and Balance Sheet.	
5.Finan-	Financial statements from Incompleterecords and of NPO	15
cial	•	
statements	Preparation of financial statements:	
from	a) from incomplete records	
Incomplet-	b) of non-profit organization	
e	/ 1 <i>&</i>	
records		
and of		
NPO		
6. Accounti	Accounting for special salestransaction	25
-ng for	Consignment: Basic features; Difference with sales. Recording in the	
special	books of Consignor – at cost & at invoice price, Valuation of unsold	
sales	stock; Ordinary commission. Treatment and valuation of abnormal &	
transaction	normal loss. Special commission; Del credere commission (with and	
	without bad debt) – Concept of Consignment Debtors; Recording in	
	the books of Consignee.	
	Accounting for sale on approval. Sectional and Self balancingledger,	
	Concept of sectional balancing,	
	Self balancing Ledger: advantages; Recording process; preparation of	
	Adjustment accounts	
	Accountingfor Insuranceclaim:	
	Lossofstock:Physical&ownership concept-Concept ofunder-	
	insuranceandaverageclause;Computationofclaim—	
	withpricechange;Considerationofunusual sellingline;	
	pricereductionetc.;	
	•	
	Loss of profit: Concept – Insured &	

uninsuredstandingcharges, G.P. rate, Shortsales	
andincreasedcostofworking,	
Averageclauseandcomputationofclaim(simpleproblems).	

	Sem	iester		
Course Title		PRINCIPLES	ANDPRACTICI	EOFMANAGEM
Course Code		FACGCOR02T		Credit
Course Outcome		The objective of the	he paper is to provid	de the student with an
		practices.		
				ne of Instruction
Total Duration		90 Hours	Class/Week	6
Instruction Mode		CHALK & TAL	K, SEMINARS etc	
				e of Examination
Maximum Score		75	Internal	25
	ı		Cor	urse Mapping
Units				Course Content
Introduction Z. Planning 3.Organizing	Universal Managem HumanRe Concept, Concept Concept, Elements	ity of management Thought: Celationsapproached Importance, Type Forecasting-Configure (Steps, Barriers; Central Configure (Steps, Barrier) (Steps, B	ent; Levels of manual control	cienceapproach. toeffectiveplannii
	Concepta	nddeterminingfa		
4.D: .: 10, .cc				R / INTERNAL AS
4.DirectingandStaffing	Types,Lea	adershipTraits,Ta	tance of directing annenbaum&Sch ffing:Concept&ir	-
5.Motivation,Co- ordinationandControl	Maslowa	ndHerzbergtheor		or, o-ordination&Con es,Steps, Control:

Semester	II

Course Title	COST AND M	COST AND MAMAGEMENT ACCOUNTING				
Course Code	FACGCOR03T Credit			6		
Course	The objective of			-		
Outcome	concepts used i in cost ascertair		_			thods involved
	122 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0				, 2 - 0 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -	
	S	cheme of	f Instruction	n		
Total	90 Hours	Class/Wo	eek 6	Hou	ırs/week	6
Duration						
Instruction	CLASSROOM	I LECTU	RE, SEMI	NARS,	etc.	
Mode						
	Sc	cheme of	Examinatio	n		
Maximum	75	Interna	1 25	End	l	50
Score				Sem	iester	
		Course	Mapping			
Units		Cour	se Content			Lecture
						Hour
1. Introduction	Definition of costing, Objectives of Cost Accounting 10					_
	And Management Accounting, Cost Accounting Vs. Management Accounting, Installing a good Cost					
	Accounting S	System,	Essentials	of §	good Cos	st
	Accounting S classification of	_		_		
	classification	•		•	-	

	Element wise, Function wise ,Behavior wise , Sunk Cost, Opportunity cost, Costing Methods and Techniques(introduction only)	
2. Materials and Material Costs	Purchase of materials: Organization, Purchase procedure, Documentation, Determination of material purchase costs. Storage of materials: Need of storage, location and types, Functions of store keeper, requisition, receipt and issue and transfer of materials, storage record, and accounting for material cost. Materials Control: Organization Tools: JIT purchase; various stock levels; EOQ and ABC Analysis; Periodic Inventory; Perpetual inventory, Physical Verification; Discrepancies of stock and their treatment, Methods of Pricing Material Issues: FIFO,LIFO and Weighted Average, Treatment of Normal and Abnormal Loss of materials.	10
3. Labour Employee Cost and Incentive systems	Introduction, Recording Labour cost: Attendance and Pay roll Procedures (Time-Keeping, Time- Booking, Payroll procedure, payment of Wages- Piece rate, Differential piece rate, Time rate); Idle Time (Causes and treatment in Cost Accounting). Overtime (its effect and treatment in Cost Accounting) Labour Turnover (causes, impact and methods of calculating labour turn over). Main Principles for sound system of wage incentive shames, labour utilization; System of wage payment and incentives (Halsey, Halsey-Weir, Rowan and Emerson). Systems of Incentive Schemes for indirect Worker;	15

	Component of wages cost for costing purpose.				
	STUDENT SEMINAR / INTERNAL ASSESSMENT				
4. Overhead and	Introduction: Definition, classification of overhead. Cost Statement- Functional and Behavioral.	20			
Cost statement	Manufacturing overheads: Allocation and Apportionment of overhead; Absorption of overhead; various methods and their application; treatment of under-absorption/over-absorption of overheads.				
	Administration and Selling & Distribution Overheads and their charging: an introduction only.				
	Preparation of Cost Sheet and estimation				
5. Cost Book-keeping	Non-Integrated System: Meaning& Features; Ledgers Maintained; Accounts prepared; General/ Cost Ledger Adjustment Accounts; Meaning of closing balance in various accounts; Disadvantages. Reconciliation: Need for reconciliation; Items causing	10			
	differences between Cost and Financial profits and their reconciliation.				
6. Costing Methods	Job Costing (Job Cost Cards and data bases, collecting direct costs of each job, Attributing overhead costs to jobs, Application of job-costing), Batch Costing.	25			
	Contract Costing – Progress payments, Retention money, Escalation clause, Contract accounts, Accounting for material, Accounting for plant used in a contract, Contract profit and Balance Sheet entries.				
	Service Costing and output costing: Introduction;				

Motor Transport Costing only.	
Process Costing: Meaning, Features, Process Vs. Job costing, Principles of cost ascertainment for materials, Labour& Overhead; Normal Loss and Abnormal Loss and Gain and preparation of Process Accounts. Inter	
process profit (Simple cases).)	

S	emester	II				
Course Title	BUSINESS MATHEMATICS AND STATISTICS					
Course Code	FACGCOR04T	Credit	Credit 6			
Course	The objective or air	m of this paper/	course	e is to familiarize	the students with	
Outcome	the basic mathematical and statistical tools with an emphasis on applications to business and economic situations.					
	Sc	heme of Instru	ction			
Total Duration	90	Class/Week	6	Hours/week	6	
	Hours					
Instruction	CLASSROOM TI	EACHING, PR	ACT	ICE SESSIONS,	SEMINARS,	
Mode	etc.					
Scheme of Examination						
Maximum Score	75	Internal	25	End Semester	90	

Units	Course Content	Lecture Hour
1. Set Theory	Definition of Set and its presentation. Different types of Sets- Null Sets, Finite & Infinite Sets, Subsets, Universal Set, Power Set etc. Set Operations- Laws of Algebra of Sets, Venn diagram.	4
2. Matrices and Determinants	Definition of a matrix, Types of matrices; Equality, Addition, Subtraction, and Multiplication; Transpose of a matrix; Determinant of a square matrix, Values of determinants up to third order; Properties of Determinants, minors and co-factors, Adjoint of a Matrix, Elementary row and column operations, Inverse of a matrix; Solution of a system of linear equations (having unique solution and involving not more than three variables) using matrix inversion Method and Cremer's Rule.	10
3. Basic Mathematics for Finance	Functions and their types – linear, quadratic, polynomial, exponential, logarithmic; Concepts of limit and continuity of a function.	20
	Concept of differentiation; Rules of differentiation – simple standard forms. Maxima and Minima of functions (involving first and second order differentiation) relating to cost, revenue and profit.	
	Different types of Interest Rates, concept of Present Value – Present Value and Annuity, Compounding & Discounting, amount of Annuity – Valuation of Simple Loans.	
4. Basics of Statistics	Collection, classification of data, Primary& Secondary data, Tabulation of data, Graphs and charts, Frequency distribution, Diagrammatic presentation of frequency	5

	distribution.	
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
5. Measure of Central Tendency& Dispersion	Measures of Central Tendency including arithmetic mean, geometric mean and harmonic mean: properties and applications; mode and median. Measures of Variation: absolute and relative. Range, quartile deviation and mean deviation; Variance and Standard deviation: calculation and properties.	15
6. Bivariate Analysis	Simple Linear Correlation Analysis: Meaning, and measurement. Karl Pearson's co- efficient and Spearman's rank correlation. Simple Linear Regression Analysis: Regression equations and estimation. Relationship between Correlation and regression coefficients.	20
7. Time-based Data: Index Numbers and Time-Series Analysis	Meaning and uses of index numbers; Construction of index numbers: Aggregative and average of relatives – simple and weighted, Components of time series; additive and multiplicative models; Trend analysis: Finding trend by moving average method and Fitting of linear trend line using principle of least squares.	16

Semester		II		
Course Title	English - 2			
Course Code	ENGLC0R02T	Credit	6	
Course Outcome	_		e students to experience some of rs and to improve grammar and	

	vocabulary.			
	Sche	me of Instruction	on	
Total Duration	Class/W	eek	Hours/week	
Instruction			'	
Mode				
	Scher	ne of Examinati	ion	
Maximum	Interna	nl	End Semester	
Score				
	C	ourse Mapping		
Units		Course Content		Lecture Hour
Se	mester		II	
Course Title		Language	: English	
		Modern India	an Language	
Course Code	ENGSAEC01M	Credit		2
Course	The objective of the paper is to improve verbal and written communication			
Outcome	of the students and to	prepare for the fi	uture job market.	
	Sche	me of Instruction	on	

Total Duration	Class/Week		Hours/week	
Instruction				
Mode				
	Scheme of	Examinati	ion	
Maximum	Internal		End Semester	
Score				
	Course	Mapping		
Units	Cours	se Content		Lecture Hour

Semester					III	
Course Title	BUSINESS REGULATORY FRAMEWORK					
Course Code	FACGCO	6				
Course Outcome	The objective of the paper is to impart basic knowledge of the important business legislation along with relevant case laws.					
	Scheme of Inst	truction				
Total Duration	90 Hours	Class/V	Ve 6	Но	urs/we	6
	ek ek					
Instruction Mode	CHALK & TA	ALK, SE	MINA	RS etc	;	

S	che	eme of Exam	ination			
Maximum Score	75		Internal	25	End Semester	50
	(Course Mapp	ing			
Units		Course Content				
1.TheIndianContractAct,187 2		characteristic Essentials of b) Offer a Rules, Comm of offer and c) Consideration Elements, Ty Consideration exceptions; Consideration d) Consecution Undue Influence Fraud, Misre e) Legalic Consideration	a valid con and acceptanunication a acceptance deration (Do pes, Rules) in No Contractor (Capacity to and Types) int, Free contract, presentation ty of object in and Voidable	nds, atract ance (I and R) efiniti), "No act" a Partie asent, n, Mis s and	evocation on, nd its cs Coercion, stake	20

	g) Discharge of a contract – Modes of discharge, Breach and Remedies against breach of contract h) Specific Contracts - Contingent contracts, Quasi, Contract of Indemnity, Guarantee, Bailment, Pledges	
2.TheSalesofgoodsAct,1930	 a) Contract of sale, meaning and difference between sale and agreement to sell b) Conditions and warranties c) Transfer of ownership in goods including sale by a non-owner d) Unpaid seller – meaning, rights of an unpaid seller against the goods and the buyer 	10
3. ThePartnershipLaws	Definition – Partner, Partnership	10
3A.ThePartnershipAct,1932	b)Nature and Characteristics of Partnership c)Types of Partners d)Registration of a Partnership Firms and consequences of non- registration e)Rights and Duties of Partners f)Dissolution of firms – meaning and	

	grounds	
ThePartnershipLaws	a)Definition	10
	b)Salient Features of LLP	
3B.TheLimitedPartnership	c)Advantages and disadvantages of LLP	
Act,2008	d)Differences between: LLP and Partnership, LLP and Company	
	e)Incorporation of LLP	
STUDENT SEMIN	NAR / INTERNAL ASSESSMENT	
4.TheNegotiableInstrumentA ct,1881	a)Definition, Features, Types, Parties of Negotiable Instruments: PromissoryNote, bill of exchange, Cheque (Definition and Types) b)Endorsement: Types of Endorsement c)Holder and Holder in Due Course, Privileges of Holder in Due Course. d)Dishonour of Negotiable Instruments: Modes, Consequences, Notice of Dishonour; Noting and Protesting e)Discharge of Negotiable Instruments: Meaning and Modes	20
5. TheConsumersProtectionAct ,1986	a)Objectives and features of Consumers Protection Act b)Definitions – Complainant, Complaint, Consumer, Consumer Dispute, Defect, Deficiency, District	10

	Forum, Person	
	c)Unfair trade practices	
	d)Consumer Protection Council (Central, State and District – their constitutions and objectives)	
	e)Consumer Dispute Redressal Agencies: Composition and jurisdiction of District forum, State	
	Commission and National Commission	
6. ElectronicCommerceAct,199	a)Definitions:Computer,Electronicsignat ure, Internet, Information.	10
8	b)Formation and Validity of Electronic Contracts (e- contracts) (Section 15)	
	c)Effectiveness betweenparties(Section16)	

Semester		III			
Course Title	INFORMATION TECHNOLOGY &ITSBUSINESSAPPLICATIONS				
Course Code	FACSSEC01M	Credit	02		
Course Outcome	The objective is to provid Business Application	e basic knowled	ge and skills of computers in		
Scheme of Instruction					

Total Duration	45Hours	Class/Week	02	Hours/week	02	
Instruction	CHALK & TA	LK, SEMIN	ARS etc			
Mode						
	Se	cheme of Exa	minatio	on		
Maximum Score	25	Internal	15	End Semester	10	
		Course Ma	pping			
Units		Course Co	ntent		Lecture Hour	
Module I Information Technology and Its Application in Business (Theory) Unit1:Informa tionTechnolog yandBusiness	processing, is organizational technology, but knowledge processing the processing of	ion system, on busine on busine on tra-organization system out the business of the busin	impact ss [be zational tion by sees or sourcinal tinfor st System and times to the system and times to	of information outsiness dand interpretation of information of the control of the	on ta er- rk nd of ng m	
Module II Information Technology and Its Application inBusiness (Practical) Unit1	Working with wo Replace text, For Auto text; Bullets Formatting, Inder footer, Macros, I formatting a Tabl Merge- including	matting, Spels and numberint, Page Form Prop cap; Table, Inserting P	ll check, ng, Tab atting, I les: Inse ictures a	Autocorrect, s, Paragraph Header and rting, Filling and and Video; Mail		

:WordProcessi	documents.	
ng	Creating Business Documents using the above facilities	
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
Unit 2:	Basics of presentations: Slides, Fonts, Drawing,	05
Preparing	Editing; Inserting: Tables, Images, texts, Symbols,	
Presentations	Media; Design; Transition; Animation, Hyperlink and Slideshow.	
	Creating Business Presentations using above facilities.	
Unit 3:	Managing worksheets- Formatting, Entering data,	20
Spreadsheet and	Editing, and Printing a worksheet; Handling operators	
Computerised	in formula, Project involving multiple spreadsheets,	
Accounting	Organizing Charts and graphs, Pivot Table.	
	Spreadsheet Functions: Mathematical [SUMIF, SQRT,	
	SUBTOTAL, SUMPRODUCT etc.], Statistical	
	[AVERAGE, STDEV, VAR, CORRELATION,	
	REGRESSION etc.],	
	Financial [PMT, RATE, PV, FV, NPER, IRR, NPV,	
	Data Table Etc.] Logical [AND, OR, IF etc.], Date and	
	Time, lookup and reference, Database and Text	
	functions.	
	Tally – Basic Features.	

S	Semester			III			
Course Title	FINANCIAL ACCOUNTING II						
Course Code	FACGCOR06T	Cr	edit	06			
Course Outcome	The objective of this paper is to help students to acquire specialized knowledge for recording various kinds of business transactions.						
	Sche	me of]	Instru	ection			
Total Duration		Class/ Veek	06	Hours/ week	06		
Instruction Mode	CHALK & TALK, SEMINARS etc						
	Schen	ne of E	xami	nation			
Maximum Score		ernal	25	End Sem	iester	50	
	Co	ourse N	Mappi	ing			
Units	C	ourse (Conte	nt		Lecture Hour	
1. Partnership Accounts - I	Profit and Loss Appropriation Accounts Capital & Current A/C, Correction of appropriation items with retrospective effect. Change in Constitution of Firm				20		

	Change in profit sharing ratio, Admission, Retirement, Retirement cum Admission – treatment of Goodwill, revaluation of assets and liabilities (with/without alteration of books), treatment of reserves and adjustment relating to capital, treatment of Joint Life Policy, Death of a Partner.	
2. Partnership Accounts - II	Accounting for Dissolution of Firm Insolvency of one or more partner, Consideration of private estate and private liabilities, Piecemeal distribution (Surplus Capital basis and Maximum Possible Loss Basis). Conversion of Partnership into Limited Company	25
3. Branch Accounting	Concept of Branch, Types of Branches. Synthetic Method - Preparation of Branch Account, Branch Trading & P/L Account (at cost and at invoice price) – normal and abnormal losses. Analytical Method – Preparation of Branch Stock Adjustment Account (at cost and at invoice price) – normal and abnormal losses.	10
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
4. Hire Purchase and Instalment Payment System	Meaning, Difference with Instalment payment system, Allocation of Interest. PartialandCompleteRepossession.Conceptof Operating and Financial Lease (Theory only).	13
5. Departmental Accounts	Concept, Objectives of preparation of departmental accounts.	10

	Apportionment of common cost, Preparation of	
	Departmental Trading & P/L Account, Consolidated	
	Trading & P/L Account, Inter departmental transfer of	
	goods at cost; cost plus and at selling price and	
	elimination of unrealized profit.	
6. Investment	Preparation of Investment Account – treatment of	12
Accounts	brokerage, STT, cum and ex – interest, Valuation of	
	Investment under FIFO and Average method.	
	Preparation of Investment Account for Shares (with	
	Right Shares, Bonus Shares and Sale of Right).	
	Transfer of securities (Simple problem).	

S	emester		IV			
Course Title	TAX RETU	JRNS & FIL	ING OF T	TAX RETURN	S	
Course Code	FACSSEC)2M C	redit	02		
Course	To acquaint	the students	of the actua	al practice of fil	ing Tax Returns	
Outcome	for their self	f-employmen	in Taxatio	on matters		
		Scheme of	Instruction	on		
Total	45	Class/Week	02	Hours/week	02	
Duration						
Instruction	CHALK & TALK, SEMINARS etc					
Mode						

Scheme of Examination					
Maximum Score	25	Internal	15	End Semester	10
		Course I	Mapping		
Units		Course	Content		Lecture Hour
UNIT 1: Income Tax Returns	 a) PAN and TAN- Procedure for application of PAN/TAN; Defective Return, Revised Return, Belated Return, Provisions regarding TDS from salary, interest on securities, horse racing, lottery. b) Advance Tax (simple problems). c) Interest- Interest u/s 234A, 234B, 234C, (simple problems) d) Different Forms of Returns e) Different TDS Returns 				15
S	TUDENT SE	MINAR / IN	NTERNA	L ASSESSMEN	Т
UNIT 2: E-filing of Tax Returns	Income Tax offline/online b) View freturns, e-ver	e for individu Form 26AS, U rification Fe-tax calcula	(ITR-1 an al taxpayo Jpload ret ator (inclu	d ITR-2)	30

d) E-Pay tax (Challan No. ITNS 280 and ITNS 281)
e) e-TDS Return filing
Notes: For Project Work - Assignment based on each and every topic should be prepared.

Semester			IV			
Course Title	DIRECT & INDIRECT TAXATION					
Course Code	FACGCOR10T	Cr	edit	06		
Course Outcome	The objective is to provide basic knowledge and equip students with application of principles and provisions of Income-tax Act, 1961 and other relevant Rules. Also, basic knowledge about Indirect Taxes is imparted to equip the students with application of principles and provisions of Goods and Service Tax Acts and relevant rules.					
	Schei	me of Instr	uctio	n		
Total Duration	90 Hours C	lass/Week	06	Hours/week	06	
Instruction Mode	CHALK & TALK, SEMINARS etc					
	Scheme of Examination					
Maximum Score	75	Internal	25	End Semester	50	

Course Mapping				
Units	Course Content	Lecture Hour		
Module I: Income Tax UNIT 1: a) Basic Concepts of Direct and Indirect Taxes;	Definitions under IT Act: Assessee, Previous year, Assessment year, Person, Income, Sources of income, Heads of income, Gross total income, Total income; b) Residential Status and Incidence of Tax of Individual Assessee; c) Exempted income – u/s 10(1), 10(10), 10(10A), 10(10AA), 10(10D), 10(11), 10(12), 10(13A), 10(14), 10(15), 10(34), 10(35), 10(38).	15		
UNIT 2: Computations of Taxable Income under the head	Computations of Taxable Income under the head: a) Salaries and b) Income from House Property	20		
UNIT 3: a) Profits and Gains of Business or Profession	a) Profits and Gains of Business or Profession [sec. 28, 32, 36(1), 36(1)(ii), 36(1)(iii), 36(1)(vii), 37, 40A(3), 43B]; b) Capital Gains: Meaning and types of capital assets, simple computation of STCG and LTCG; c) Income from Other Sources: Basis of charge excluding deemed dividend	20		
UNIT 4: Set off and carry forward of losses	Set off and carry forward of losses; Deductions u/s 80 - 80C, 80CCC, 80CCD, 80CCE, 80D, 80E, 80G, 80GG, 80TTA; Rebate u/s 87A; Computation of total income and tax liability of individual assessee.	15		
UNIT 5: Filing of Returns	Filing of Returns: Due date of filing return, different types of returns, PAN, TDS – Basic Concept; Different types of assessment (Basic concepts only); Advance tax for individuals – due	05		

	dates for advance payment of tax.	
S	TUDENT SEMINAR / INTERNAL ASSESSMENT	
Module 2: Goods & Service TaxUNIT 6:	Goods and Services Tax – Concept, GST council; Pre- and post-GST indirect tax structure in India; Types of GST – Central GST, State/UT GST and Integrated GST; Rates of GST; Registration; Meaning of taxable event; Meaning of goods and services; Supply of goods and services; Input tax, Input tax credit for payment of SGST, CGST, UTGST and IGST; Reverse Charge – Meaning;	15
	Composition Levy – Meaning, advantages and disadvantages of Composition Levy, Payment of GST and filing of returns.	

	Semester	IV			
Course Title	BUSINESS ECONOMI	CS			
Course Code	FACGCOR08T	Credit	06		
Course	After the completion of the	he course, the lo	earners will be able to:		
Outcome	 Examine how different economic systems function and evaluate implications of various economic decisions; Examine how consumers try to maximize their satisfaction by spending on different goods; 				
	3. Analyse the relationship between inputs used in production and the resulting outputs and costs;				
	4. Analyse and interpret market mechanism and behaviour of firms and response of firms to different market situations;				

	5. Examine various facets of pricing under different market situations						
		Scheme of Ins	struct	tion			
Total Duration	90	Class/Week	06	Hours/week	06		
Instruction Mode	CHALK & T	ALK, SEMIN	ARS	etc			
		Scheme of Exa	mina	ation			
Maximum Score	75	Internal	25	End Semester	50		
		Course Ma	pping	g			
Units		Course Content					
Unit 1: Consumer Theory	preferences; E Income consu and the deriva (Normal, Infe	Indifference curve approach: Consumer's 18 preferences; Budget line; Consumer's equilibrium; Income consumption curve, Price consumption curve and the derivation of demand curve for a commodity (Normal, Inferior, Giffen); Hicksian decomposition of price Effect into income and substitution effect.					
Unit 2: Demand & Supply	Determinants demand curve Determinants curve vs. shift					18	

	(b) Measurement of various Elasticity of demand, Elasticity of supply.	
Unit 3: Production and Cost	 (a) Production: Concept of production and production function, Homogeneous production function; Law of variable proportions; Isoquant: definition and properties, Return to scale. (b) Costs: Costs in the short run and in the long run. 	12
Unit 4: Market Structure	 (a) Perfect Competition: AssumptionsTheory of a firm under perfect competition, Demand and Revenue, Equilibrium of the firm in the short run and long run. (b) Monopoly: Short-run and long-run equilibrium of monopoly firm, Concept of supply curve under monopoly, Allocation inefficiency and dead-weight loss monopoly, Price discrimination. (c) Imperfect Competition: Difference between perfect competitions, monopoly and imperfect competition; (i) Monopolistic Competition: Assumptions; Short run and Long run Equilibrium. (ii) Oligopoly, Duopoly – basic characteristics. 	20
Unit 5 : National Income	National Income Accounting, Concepts of GDP, GNP, NNP, NDP, Real and Nominal National Income, Circular flow of income	12
Unit 6 : Money and Inflation	Concept of demand for and supply of money Quantity theory of money and Keynesian theory of demand for money, Measures of money supply, High powered money, Concept of Inflation, Demand-pull and cost push theories of inflation, Monetary and	10

fiscal policies to control inflation.	

Se	Semester			V			
Course Title	AUDITIN	\mathbf{G}					
Course Code	FACGGE	C01T	Credit		6		
Course Outcome	the general p have a basic	This course is intended to acquaint the student with audit the general procedures required in conducting an audit. T have a basic understanding of generally accepted auditing reporting, and the theory and methodology of auditing.					he student will
Scheme of Instruction							
Total Duration	90 Hours	Class/We	ek 6	Hou	ırs/week	6	
Instruction	CHALK &	TALK, SI	EMINAR	S, etc.			
Mode							
		Scheme	of Exami	nation			
Maximum Score	75	Internal	25	End	l	50	
				Sen	nester		
		Cou	rse Mapp	ing			
Units		Co	urse Cont	ent			Lecture Hour
1. Introduction	Introduction Auditing: Introduction, meaning, objectives, basic principles and techniques, advantages and limitations, classification of audit. Audit planning and procedures – relevant documents. Internal control-internal check and internal audit, vouching and verification of Assets and liabilities (including relevant SAP's)						
2. AuditofComp anies	Audit of limit qualifications Rotation, Rea Auditor's Re	s and disqu moval, Rer	nalification nuneration	s, Appo ı, Right	ointment, s and Dutie		25

the Companies	Act. 2013.					
Divisible profit	s and divid	lend w	-			
AuditReport- Definition, features, scope, value of Auditors Report, difference between Audit Report and Certificate, Ty pesof Audit Report, Contents of Audit Report asper Companies Act. 2013. True and Fair View.					Ту	15
STUDENT SE	MINAR /	INTE	RNAL	ASSESSMEN	NT	
				•		15
			•	•	al	
ı -			_			15
Semester				V		
ENTREPREN	EURSHIF	P DEV	ELOP	MENT		
FACSSEC03	ВМ	Cred	it	6	•	
The objective of this paper is to demonstrate knowledge of the legal and ethical environment impacting business organizations and exhibit an understanding and appreciation of the ethical implications of decisions. It will also demonstrate an understanding of and appreciation for the importance of the impact of globalization and diversity in modern						
Scheme of Instruction						
	Scheme of)1 111SU	uction	L		
90 Hours	Class/We		6	Hours/week	6	
90 Hours	Class/We	eek	6		6	
	Divisible profit depreciation, product, 2013. AuditReport-Definition, feat difference bet pesof Audit R. Companies A. STUDENT SE. Audit of Educated Club, Hotel, Transocieties. Audit of Local Samity and Zill Corporation. Special features Audit, Social A. Semester ENTREPRENTED ENTREPRENT	Divisible profits and divide depreciation, provisions and Act, 2013. AuditReport-Definition, features, scool difference between Audit pesof AuditReport, Congranies Act, 2013, STUDENT SEMINAR/ Audit of Educational Institute, Club, Hotel, Transport Cosocieties. Audit of Local GovtGransamity and Zilla-Parishad Corporation. Special features of Cost Andulit, Social Audit, Environment impact and appreced with also demonstrate and importance of the impact organizations.	depreciation, provisions and research, 2013. AuditReport-Definition, features, scope, valdifference between AuditRep pesof AuditReport, Contents Companies Act, 2013, True a STUDENT SEMINAR / INTEL Audit of Educational Institutions Club, Hotel, Transport Company societies. Audit of Local GovtGram Pane Samity and Zilla-Parishad, Munic Corporation. Special features of Cost Audit, Madit, Social Audit, Environment Environment Environment impacting be understanding and appreciation of will also demonstrate an understanding and appreciation of will also demonstrate an understanding and appreciations.	Divisible profits and dividend with speed depreciation, provisions and reserves as Act, 2013. AuditReport- Definition, features, scope, value of Adifference between AuditReportant pesof AuditReport, Contents of Auc Companies Act, 2013, True and Fast UDENT SEMINAR / INTERNAL Audit of Educational Institutions, Librat Club, Hotel, Transport Company and consocieties. Audit of Local GovtGram Panchayat, Samity and Zilla-Parishad, Municipality Corporation. Special features of Cost Audit, Manage Audit, Social Audit, Environmental Auch Environmental Auch Environmental Auch Environmental Environment impacting business understanding and appreciation of the ewill also demonstrate an understanding importance of the impact of globalization organizations.	Divisible profits and dividend with special reference to depreciation, provisions and reserves as per Companie Act, 2013. AuditReport-Definition, features, scope, value of Auditors Report difference between Audit Report and Certificate, pesof Audit Report, Contents of Audit Report aspectom and Early View. STUDENT SEMINAR / INTERNAL ASSESSMENT Audit of Educational Institutions, Library, Hospital, Club, Hotel, Transport Company and co-operative societies. Audit of Local GovtGram Panchayat, Panchayat — Samity and Zilla-Parishad, Municipality and Municip Corporation. Special features of Cost Audit, Management Audit, Tanduit, Social Audit, Environmental Audit, Energy Audit, Social Audit, Environmental Audit, Energy Audit also demonstrate an understanding of and apprecimportance of the impact of globalization and diversit organizations.	Divisible profits and dividend with special reference to depreciation, provisions and reserves as per Companies Act, 2013. AuditReport-Definition, features, scope, value of Auditors Report, difference between Audit Reportand Certificate, Types of Audit Report, Contents of Audit Reportasper Companies Act, 2013, True and Fair View. STUDENT SEMINAR / INTERNAL ASSESSMENT Audit of Educational Institutions, Library, Hospital, Club, Hotel, Transport Company and co-operative societies. Audit of Local GovtGram Panchayat, Panchayat — Samity and Zilla-Parishad, Municipality and Municipal Corporation. Special features of Cost Audit, Management Audit, Tax Audit, Social Audit, Environmental Audit, Energy Audit. Semester V ENTREPRENEURSHIP DEVELOPMENT FACSSEC03M Credit 6 The objective of this paper is to demonstrate knowledge of ethical environment impacting business organizations and eunderstanding and appreciation of the ethical implications of will also demonstrate an understanding of and appreciation importance of the impact of globalization and diversity in morganizations.

	Scheme of Examination						
Maximum	75	Internal	25	End Semester	50		
Score							
		Course M	apping				
Units		Course (Content		Lecture Hour		
1. Introduction	entrepreneurship entrepreneurship cultural entrepre netpreneurship,	Meaning, elements, determinants and importance of entrepreneurship and creative behaviour; Dimensions of entrepreneurship: intrapreneurship, technopreneurship, cultural entrepreneurship, international entrepreneurship, netpreneurship, ecopreneurship, and social entrepreneurship.					
2. Entrepreneurs hipandMicro, SmallandMedi umEnterprises	houses and familion role models in Ir philosophy and l	Basic concept of business houses, Role of business houses and family business in India; The contemporary role models in Indian business: their values, business philosophy and behavioural orientations; Conflicts in family business and its resolution.					
3. Sustainability ofEntrepreneu rship	sustainability of Government and entrepreneurship to finance, mark industrial accom industries/entrep groups; The con- incubators, ange private equity fu	Public and private system of stimulation, support and sustainability of entrepreneurship; Role of Central Government and State Government in promoting entrepreneurship; Requirement, availability and access to finance, marketing assistance, technology, and industrial accommodation, Role of industries/entrepreneur's associations and self-help groups; The concept, role and functions of business incubators, angel investors, venture capital and					
				ASSESSMENT			
4. Sourcesofbusi nessideasandt estsoffeasibilit y	osal;Contentso gningbusiness planning&con	ofbusinessp processes, lo trol; prepara presentation es, suchasfi	lan/proje ocation,la tionofpr nandapp	olan/projectpropectpropectproposal;Desayout,operation ojectreport;Propraisalthereofby	i , j		

5. Mobilizationo fResources	Mobilizing resources for start-up Accommodation and utilities; Preliminary contracts with the vendors, suppliers, bankers, principal customers: Basic start-up problems.	12

Semester			V			
Course Title	BANKING AN	D INSURA	NCE			
Course Code	FACGDSE01T	FACGDSE01T Cr		6		
Course Outcome	functions of ban	The course aims to help the learner basic concepts of banking and functions of banking, examine the banking scenario in India, understand the basic concepts of insurance and elaborate the kinds of business risks.				
		Scheme of l	Instruction	ı		
Total Duration	90 Hours	Class/Week	6	Hours/week	6	
Instruction	CHALK & TA	LK, SEMIN	ARS, etc.			
Mode						
		Scheme of E	xaminatio	n		
Maximum	75	Internal	25	End Semester	50	
Score						
		Course N	Aapping			
Units		Course (Content		Lecture Hour	
1. Introduction	Introduction Origin of banking: definition, banker and customer relationship, General and special types of customers, Types of deposits, Origin and growth of commercial banks in India. Financial Services offered by banks, changing role of commercial banks, types of banks.				15 KS	
2. Cheques and Paying	Crossing and endo		•	. • •	15	

Banker	course, collecting bankers: duties, statutory protection for	
	holder in due course, Concept of negligence.	
3. Bank	Principles of sound lending, Secured vs. unsecured	15
Lending	advances, Types of advances, Advances against various	
	securities, NPA Management.	
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
4. Internet	Meaning, Benefits, Home banking, Mobile banking,	30
Banking	Virtual banking, E-payments, ATM Card/Biometric card,	
	Debit/Credit card, Smart card, NEFT, RTGS, ECS	
	(credit/debit), E-money, Electronic purse, Digital cash.	
5. Insurance	Basic concept of risk, Types of business risk, Assessment	15
	and transfer, Basic principles of utmost good faith,	
	Indemnity, Economic function, Proximate cause,	
	Subrogation and contribution, Types of insurance: Life	
	and Non-life, Re-insurance, Need for coordination.	
	Power, functions and Role of IRDA, Online Insurance.	

	Semester	\mathbf{V}						
Course Title CORPORATE ACCOUNTING								
Course Code	FACGDSE02T Credit 6							
Course Outcome	of shares and issue of debo and working style of comp final accounts of the comp goodwill and measuremen	The course aims to help learners to learn about the journal entries of issue of shares and issue of debentures along with the meaning of companies and working style of companies. It will also help in knowing about the final accounts of the companies, the valuation method of shares and goodwill and measurement of performance of companies and the concept of sources of redemption of debentures and redemption of preference						
	Scheme o	f Instructio	on					
Total Duration	90 Hours Class/V	Veek 6	Hours/week	6				
Instruction	CHALK & TALK, SEM	INARS, etc	2.					
Mode	Mode							
	Scheme of	Examinati	on					

Maximum	75	Internal	25	End Semester	50
Score	,,		20	Ziia semestei	
Score		Course Maj	nin a		
Units		Course Co	ntent		Lecture Hour
1. COMPANY FINAL ACCOUNTS	Introduction of Constatement of Profit Preparation of Statement and Balance Sheet Schedule III of the Tax Transfer to Refer of Profit and Reservant	15			
2. Introduction of company and Accounting for Shares and Debentures	DocumentsofaC ccountsincluding AnnualReturn Meaningandtype ccording to ComandforfeitureofS Accountingforis issueofshares-prata,otherthancas ure,IssueandRed Bonus shares an Accounting Procedures EmployeesStock RulesandAccounts.	15			
3. Buy back of Shares and Redemption of Preference Shares	Rules and accounting Redemption of Problem Bonus Shares)	•		with and without	05
	STUDENT SEMI	NAR / INTE	RNAL	ASSESSMENT	

4.	Goodwill: Meaning and types; Valuation of goodwill	12
ValuationofG	using different methods, need for valuation	
oodwillandSh	Valuation of Equity Shares (both fully and partly paid)	
ares	by using intrinsic value and yield value method &fair	
	value, cum-dividend and ex-dividend; majority and	
	minority point of view. Valuation of Preference Shares,	
	Bonus Shares, Right Shares	
5.Amalgamation	Amalgamation- meaning and differences, causes of	20
, Absorption and	amalgamation, Recommendation and Application of AS-	
Reconstruction	14 (old), Business Combination (Ind AS-	
of Company	103), Accounting for Amalgamation in the nature of	
	merger and in the nature of purchase. Absorption of	
	Company (with inter-company investment), Schemes	
	for Amalgamation	
	Reconstruction- Internal and External-Provisions, rules	
	and accounting, Schemes for internal reconstruction.	
6. Liquidation of	O 1	11
Companies	Statement of Affairs	
	Liquidator's final statement of accounts	
7. Accounting	Meaning, Legal requirements, relevant accounting	12
for Holding	standard	
Company	Consolidation Procedure as per AS 21(old) and relevant	
	terms and issues as per Ind AS 27	
	Preparation of Consolidated Balance Sheet (Simple	
	Holding)	

\$	V						
Course Title	CONSUMER BEHAVIOUR & SALES MANAGEMENT						
Course Code	MKTADSE01T	Credit	6				
Course	The course aims to help l	earners to ac	quire knowledg	e of consumer			
Outcome		behavior can be applied to marketing, identify and explain factors which influence consumer behavior, relate internal dynamics to the choices					
Scheme of Instruction							
Total Duration	90 Hours Class/W	eek 6 1	Hours/week	6			

Instruction	CHALK & TA	LK, SEMIN	ARS,	etc.				
Mode								
	Scheme of Examination							
Maximum	75	Internal	25	End Semester	50			
Score								
		Course M	Tappin	g				
Units		Course	Conter	nt		Lecture Hour		
1. Consumer Behavior – Concept and Overview	decision-making process – need i	Concept of Consumer Behavior, model of consumer decision-making input, process, output. Steps in the process – need identification, information search, evaluation of alternatives, purchase decision, post-purchase behavior				20		
2. Factors Affecting Consumer Behavior	attitudes, person	Internal: Needs and motives, perception, learning, attitudes, personality and lifestyle. External: Family, Reference groups, social class and culture.						
3. Consumer Versus Organizational Buying Behavior		Characteristics, Consumer versus organizational buying behavior, factors affecting organizational buying behavior.						
	STUDENT SEN	MINAR / IN	TERN	AL ASSESSME	NT			
4. Sales Force Management	Compensation of Placement, Trans Grievance, Hand and Communication	Objectives, Strategies, Structure, Size of Sales Force; Compensation of Sales Force. Recruitment, Selection, Placement, Transfer, Training and Development, and Grievance, Handling of Sales Force; Motivating, Leading and Communicating with the Sales Force; Performance Evaluation of Sales Force.						
5. Sales Management Process	Steps in Persona qualifying. Meth Presentation – P Customer Object	ll Selling – P nods of Appr lanning, Pro- tions; Types	rospect oaching cess and of Obj	elling as a Career; ting, Pre-approach g a Customer; d Styles; Handlin ections; Negotiati Strategies and Ta	and g ons-	15		

	during Negotiation.	
6. Salesmanship	Functions and Qualities of a Salesman; Understanding	15
and Buyers'	Buyer Behavior and Buyer- Seller Interactions; Product	
Behavior	knowledge; Customer Knowledge; Relationship	
	Management, Types of Selling; Effective Sales Process;	
	Executing and Following up of Sales Order.	

	Semester		V				
Course Title	PRODUCT & PRICING MANAGEMENT AND MARKETING COMMUNICATION						
Course Code	MKTADSE02T Credit 6						
Course Outcome	The aim of this course is to make students able to fulfill the role of a product manager in a company or an organization. The course is designed to provide an understanding of elements that affect the success of products in the market place and to make students able to develop strategies for successful pricing and product management. The goal of the course is to integrate knowledge of consumer behavior, products (product classification, product/brand portfolios, product life cycle, etc.) and pricing into developing viable product and pricing strategies.						
	S	cheme of Ins	tructio	n			
Total Duration	90 Hours	Class/Week	6	Hou	rs/week	6	
Instruction Mode	CHALK & TAL	K, SEMINA	RS, etc				
	Sc	heme of Exa	minati	ion			
Maximum Score	75 Internal 25 End Semester 50					50	
	Course Mapping						
Units	Course Content				Lecture Hour		
1. Product	Meaning & conce classification, Lev features. Classific	els of Produc	t Servi	ce: M	eaning &	10	

	length, width, depth, consistency, BCG Matrix. PLC –	
	concept, features and strategies, uses and limitations,	
	different shapes of PLC.	
2. New Product	New Product – Definition, stages of New Product	20
Development	Development, factors affecting new product	
-	development, adoption process, diffusion of industrial	
	innovation. New Product failure- reasons, test marketing	
	– definition, advantages and disadvantages. Meaning &	
	functions of Packaging, packaging strategies, packing	
	notes and packing lists, Package Aesthetics, legal &	
	ethical aspects of packaging, features of good packaging.	
	Concept & Importance of Branding, Brand Selection	
	Process; strategies, brand positioning, brand	
	repositioning strategies, leader positioning and follower	
	positioning.	
3. Pricing	Concept & Importance of Pricing, features of pricing,	15
8	factors determining effective pricing, process of price	
	setting, pricing objectives and methods, resale price	
	maintenance – concept, advantages, disadvantages,	
	importance of price in consumer buying process, various	
	aspects of service pricing, price cartel, Pricing in	
	Indian context, regulatory price environment.	
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
4. Marketing	Concept & Importance of Marketing Communication,	15
Communications	Steps involved in the process of Communication,	13
Communications	Barriers to Marketing Communication, Marketing	
	Communication Mix: Concept & Elements, Concept and	
	Importance of Advertising, Sales Promotion, Personal	
	Selling & Publicity, Advertising Media: Types. New	
	Trends in Marketing Communication.	
5. Advertising	Advertising Appeal, Copy Writing, Headline,	15
Process	Illustration, Message, Copy Type, Campaign Planning,	1 3
110003	Different Types of Media, Media Planning, Scheduling.	
	Advertising Agency Roles, Relationships with Clients,	
	Role of Advertising Department, Measuring Advertising	
6. Sales	Effectiveness, Legal and Ethical Aspects of Advertising. Magning Nature and Function Types Sales Promotion	15
	Meaning, Nature and Function, Types, Sales Promotion	15
Promotion	Techniques (Sample Distribution, Coupon, Price off,	

premium plan, Consumer contests, Displays Demonstration, Trade Fairs and Exhibitions, Role of Sales force, Limitation of Sales Promotion.	

	Semester		VI				
Course Title	MARKETING MA	NAGEMENT	AND H	IUMAI	N RESC	OURCE	E
	MANAGEMENT						
Course Code	FACGGEC02T		Credit			6	
Course	This course enables				_		
Outcome	and the strategies an						5
	practices. Alsodemotheories/concepts an			_	•		3
	management. Demo	-					
	solving in the area o	-		1		1	
Scheme of Instruction							
Total Duration	90 Hours	Class/Week		6	Hours	/week	6
Instruction	CHALK & TALK,	, SEMINARS (etc				
Mode							
	Scho	eme of Examin	ation				
Maximum	75	Internal		25	End		50
Score					Semes	ter	
	(Course Mappii	ıg				
Units		Course Conte				Lectu	ire Hour
	MARKE	MODULE -1 ETING MANA		NT			
1.	Marketing Managen			&			15
Introduction to	Importance. Distinction between selling & marketing. Traditional & Modern Concept of						
Marketing	marketing. Concept	of Marketing E	nvironm				
	Micro & Macro env	ironment of ma	rketing.				

Management	Marketing Mix: Concept & Elements. Consumer Behaviour: Meaning, Nature & Importance. Consumer decision making Process. Market Segmentation: Concept, Definition & Importance. Bases of Market segmentation. Factors determining Market Segmentation.	
Product & Pricing	Product: Meaning & importance, Classification, Product Mix. Product life Cycle: Definition, Stages, Marketing Strategies in each stage. New product Development Process. Concept & Importance of Branding, Packaging, labeling. Price & Pricing: Concept & importance, Pricing methods & policies. Factors to be considered in pricing of a product.	15
3. Physical Distribution & Promotion	Distribution Channels: Meaning and Importance, Types of Distribution Channel. Factors determining choice of Distribution Channel. Promotion: Meaning & Importance, Promotion Mix- Elements. Concepts of Advertising, Salesmanship, Sales promotion & Publicity. Functions of advertising, essential qualities of Good salesmen.	15
	STUDENT SEMINAR / INTERNAL ASSESSMENT MODULE 2 HUMAN DESCUDÇE MANACEMENT	
	MODULE -2 HUMAN RESOURCE MANAGEMENT	4.5
4. Fundamentals of HRM	Meaning and concept of HRM. Evolution & Developments of HRM (in brief). Nature, objectives, importance, scope and functions of HRM, Job Analysis – Definition, Human resource planning- Definition, features, objectives and needs. Levels of Human resource planning. Process of Human resource planning in an organization	15
5. Acquisition	Recruitment of Human resources – Sources(internal & external), Advantages and disadvantages of internal and external sources of recruitment.	15

&	Selection of Human resources – Definition, concept,	
Developmen	significance and stepsinvolved in selection process.	
t of Human	Needs, objectives, and benefits of Training and	
Resource	Development. Difference between training and education. Different Training methods, their comparative advantages and disadvantages. A brief idea of staff welfare programmes and fringe benefits.	
6.		15
Maintenance of Human Resource	Job evaluation- Definition, Objectives, procedures and advantages. Job Analysis- Definition, uses, process, purpose methods and aspects (Job description & Job specification). Performance Appraisal - Meaning, objectives, methods of appraisal (brief concept of all traditional and modern methods along with their advantages and disadvantages). Potential Appraisal – objectives and requirements, Remuneration System. Industrial Relations- definition features & objectives, Factors influencing industrial relations. Conditions for sound industrial relations. Importance of industrial relations. Systems approach to industrial relations.	

	Semester		VI				
Course Title	BUSINESS (BUSINESS COMMUNICATION & E-COMMERCE					
Course Code	FACSSEC04	M	Credit		2	2	
Course Outcome	Identify key principles in business communication. Demonstrate the use of basic and advanced business writing skills. 2. Produce clear and concise written business documents. 3. Develop interpersonal relationships.					ear and concise	
Total Duration	90	Class/Week		6	Hours/we	ek	6
Instruction Mode	CHALK & TALK, SEMINARS etc						
		Scheme of B	Examinati	on			

Maximum	50	Internal	25	End	25
Score				Semester	
		Course Mappir	ıg		
Units	Bu	Course Conte Module I siness Communi			Lecture Hour
1.Introduction	Definition, object forms, models, p barriers to commu				
2.TypesofCo mmunication	Formalandinfor Characteristics acteristicsofcor cationnetwork	8			
3.ToolsofCo mmunication	Emergenceofco ormsofcommun cing	8			
		E II E-COMME	DCE		

MODULE II E-COMMERCE

4. Drafting	Notice, Circular, Resolution & Minutes, Report, C Vwriting, Business letter writing- Offer letter, Quotation, Status enquiry, Confirmation, Executi	21
	on,Refusalandcancellationoforder,Recommenda	
	tion, Credit collection,	
	Claim,Bankloan	
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
5.Introduction	E-Commerce-	10
	meaning,nature,concepts,types,AdvantagesofE-	
	commerce;forcesbehinde-commerce,e-	
	governance[meaning,types,significance,andrea	
	llife	
	examples].	
6.E-	Concept, Type: Business to Consumer (BtoC), Bus	10
commercebus	inesstoBusiness(BtoB),BusinesstoGovernment(
inessmodels	BtoG),ConsumertoConsumer(CtoC),Consumer	
	toBusiness	

	(CtoB)	
7.DigitalPay	Methodsofe-payments[Debit Card,Credit	20
ment	Card, SmartCards,e-Money], electronicor	
	digital wallet,	
	digitalsignature(procedures,workingandlegalpr	
	ovisions),paymentgateways	
	[CoreBankingSolution or	
	CBS,MobilePayment,UPI,NCPI,InternationalP	
	ayments],Online	
	banking[meaning,concepts,importance,electro	
	nicfundtransfer,automatedclearinghouse,	
	automatedledgerposting],risksinvolvedine-	
	payments	
8.		5
NewTrendsin	SocialCommerce-	
E-Commerce	concept,definition,features;DigitalMarketing-	
	definition, objectives, methods,	
	limitations;AdvertisementinSocialMedia-	
	objectives, advantages and	
	disadvantages,procedures	

		Semester	VI				
Course Title	FINANCIAI	L STATEMEN	T ANA	LYSI	S		
Course Code	FACGDSE0	7T	Credit	t		6	
Course Outcome	cash flow and and profits. H	The components of financial statements: Balance sheet, profit and loss and cash flow and key notes to the accounts. The distinction between cash flow and profits. How to measure operating, investing and financial performance using appropriate ratios and cash flow tools.					ween cash flow
		Scheme of 1	ınstruct	1011			
Total Duration	90 Hours	Class/Week		6	Hours/wee	ek	6
Instruction	CHALK & T	TALK, SEMIN	ARS et	c			
Mode							
		Scheme of E	xamina	tion			

Maximum	75	Internal	25	End	50
Score				Semester	
Units	C	ourse Content	Ţ		Lecture Hour
Introduction to Financial Statements Analysis	Nature and Compo Meaning and needs information; Parties financial statement ar meaning, preparation Common-size Statem merits and demerits determination, uses, m	[
2. Ratios for FSA	Meaning, objective, Advantages and limit interpretation of im liquidity, solvency, of managerial effective statements and staten given ratios.	l - l			
3. Fund Flow and Cash Flow Statements					S
	STUDENT SEMINA	R / INTERNA	L AS	SESSMENT	
4. Equity Analysis	Value and price; Divide appropriate cash flow the firm; Free cash flow Why P/E multiples va	,			
5.	Concept, causes and s distress; Prediction	• •	-		10

Corporate	Altman Z-score, multiple discriminant analysis and	
Distress	decision-tree analysis.	
Prediction		

Semester			VI						
Course Title BUSINESS ETHICS & CORPORATE GOVERNAME							NANCE		
Course Code		FACGI	OSE08T	Cre	dit		6		
The objective of this paper is to make the students a importance of ethics in the business, practices of good encourage moral imagination and heightening sensitive ethical dimension of managerial problems. Scheme of Instruction						good governance to			
Total Duration		90	Class/W	eek	6	Hou	ırs/week	6	
		Hours							
Instruction Mode	e	CHALI	X & TAL	K, SI	EMINARS	etc			
			Schen	ne of	Examinat	ion			
Maximum Score		75	Interna	ıl	25	End	l Semester	r	50
]	MOD	Mapping ULE -1 SS ETHIC				
Units			C	Cours	e Content				Lecture Hour
1.Introduction	Nature of business ethics; ethics and morality; ethics versus law; Kohlberg's six stages of moral development; teleological approach; deontological approach.								
2.Social Aspects of Business Ethics	leac	Stakeholder theory; stakeholder mapping; ethical leadership; ethical leadership styles; traits of an ethical leader;							
3.Managing Ethical Dilemmas	of con	Meaning and nature of ethical dilemma; characteristics of ethical dilemmas; the dilemma resolution process; common ethical dilemma in finance, marketing and HRM					;		

	STUDENT SEMINAR / INTERNAL ASSESSMENT MODULE II CORPORATE GOVERNANCE	
1.Framework of	Meaning; American, European, Japanese and Indian	15
Corporate	models of corporate governance; corporate boards and its powers, responsibilities; board committees and their	
Governance in	functions; shareholders grievance committee; investors	
India	relation committee; risk management committee; audit committee; corporate governance reforms in the Companies Act, 2013	
2.Major	Case study of few Corporate Scams in India – Satyam	15
Corporate	Computers, Kingfisher Group, Punjab National Bank; The Concept of Whistle-blowing policy; types of	
Scandals in	whistleblowers; the whistle-blower legislation across	
India and	countries; recent developments in India	
Whistle-blowing		
policy		
3.CorporateSo	ConceptofCSR,CorporatePhilanthropy;	15
cialResponsibi	RelationshipofCSRwithCorporateSustai nability,CSRand BusinessEthics, CSR	
lity(CSR)	and Corporate Governance;	
	CSRprovisionsundertheCompanies Act	
	2013	

	Semester	VI			
Course Title	RURAL MANAGEMENT & MARKETING OF SERVICES				
Course Code	FACGDSE09T	Credit	6		
Course Outcome	Understand the fundament to agribusiness. Acquaint we Study the managerial fundagribusiness. Provides known Control	rith various functional ctions and its applicat	areas of agribusiness.		

	Scheme of Instruction						
Total Duration	90 Hours	Class/Week	6	Hours/week	6		
Instruction	CHALK &						
Mode							
		Scheme of Ex	amination	1			
Maximum Score	75	Internal	25	End Semester	50		
		Course M MODU RURAL MAN	LE 1	ľ			
Units		Course C	Content		Lecture Hour		
1.Introduction to Retail Management 2.Pricing in	Meaning/Def Functions. Retail Form Concept; Typ Single Retailing in Present scendetermining Retail in National Concept of Proceedings						
Retail	Pricing; Importance of Retail Pricing Need and Objective of Promotional Mix in Retailing; 10						
3.Promotion in Retail	Need and Objective of Promotional Mix in Retailing; Promotional Mix and Strategy development; Customer Relationship Management.						
STUDENT SEMINAR / INTERNAL ASSESSMENT MODULE II MARKETING OF SERVICES							
4.Introduction to Services Marketing – Overview	Impact of ser Managing So	es; Understand	ing Servi on the econo Relations	nction; Nature; ices Customers; omy of a country, hip marketing –			

	Communication Strategy.	
5.Issues in	Service- Product or Packages; Pricing in Services; Place	15
Marketing Mix	in Services; Promotion of Service; People in Services;	
of Services	Physical Evidence; Process Management.	
6.Service	Travel and Tourism; Financial Services; Information	15
Marketing in	Technology Services; Media Services; Health Care Services; Educational Services	
Non-profit and		
profit		
Organizations		

		VI				
Course Title	RURAL MAR	KETING & IN	TERNAT	IONAL MARI	KETING	
Course Code	FACGDSE10T		Credit	6		
Course Outcome	To discuss the various aspects of rural marketing as an integral part of marketing management and develop an understanding of rural marketing. Also Identify the issues related to design and implementation of International Marketing Strategy. Relate and analyze factors affecting international marketing environment. Analyze the issues and challenges related to market entry and expansion strategies into foreign markets.					
		Scheme of Ins	struction			
Total Duration	90 Hours	Class/Week	6	Hours/week	6	
Instruction Mode	CHALK & TA	LK, SEMINA	RS etc			
		Scheme of Exa	mination			
Maximum	75	Internal	25	End	50	
Score				Semester		
Course Mapping						
Units		Course C	ontent		Lecture Hour	

1.Rural Marketing – An Overview	Concept, scope and importance, rural vs. urban marketing, Current trends in Rural Markets in India. Characteristics, Attitude and Behaviour, Buying patterns and factors influencing rural consumer.	20
2.Rural Products & Organizations - Different Types	Types of products – seeds, fertilizers, agro chemicals and their markets, Role of Government and other Organizations in Marketing Agricultural Products. Types of Co- operative marketing, Structure of co-operations, Problems of Rural Marketing and Agricultural Marketing.	25
3.International Marketing – An Overview	Definition of international marketing, domestic vs. international marketing, process of internationalization, EPRG framework	10
	STUDENT SEMINAR / INTERNAL ASSESSMENT	
4.International Marketing Environment	Economic -cultural – culture and its characteristics, influence of culture on consumption decisions, political and legal environment	10
5.International Marketing Strategy & Documentation	International product life cycle, branding, Promotion strategies, standardization versus adaptation; Distribution: methods of entry into foreign markets, foreign market channels; International pricing methods: transfer pricing, dumping, countertrade, factors affecting pricing. Process of importing and exporting; Documentation: certificate of origin, bill of lading, letter of credit.	25